

MEMORANDUM

To: Mayor Murphy, City Council

From: Margy Greer, City Clerk
Teri Colvin, ACIC Coordinator

Date: 07/21/2011

Re: 2011 Second Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the second quarter of 2011. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages of committees during the second quarter of 2011 and where, if appropriate, those recommendations are in the implementation stage.

ORGANIZATIONAL UPDATE

In the last three months, three new ACIC members were appointed by City Council to the ACIC: Hope Wilson, Eric Lauber, and Eloy Garduno. A new member orientation was held in June and all new and existing ACIC members were invited to attend. Currently there are 37 active ACIC members and six vacant positions. New members are being actively recruited and the vacancies are being advertised. Two committees selected new committee chairs - Henry Hollender is the new chair for the Environment Committee and Chuck Nichols is the new chair of the Historic Preservation Committee.

Additionally, during the second quarter, the ACIC discussed two possible resolutions. The first, a proposal to better define attendance requirements, was discussed at length by the Executive Committee and ultimately tabled indefinitely. The second resolution details how ad-hoc committees are to be formed and was adopted by the Full Commission on April 20, 2011.

To further educate themselves, ACIC members have been encouraged to learn more about City of Lakewood programs, policies, facilities, and day-to-day operations. ACIC members recently toured Railcar 25 and the Rocky Mountain College of Arts and Design (RMCAD). Two ACIC members attended the "Summit on Aging" hosted by Jefferson County. Several guest speakers have attended ACIC meetings to help educate the committees about the City of Lakewood. Guest speakers included Mayor Murphy; Councilman Tom Quinn; Andrew Sparfke, Regional Parks Supervisor; Dave Appeal, Senior Services Specialist; and Harvey Fleet, Colorado Symphony Orchestra member.

On June 15, 2011, the Commission held its Semi-Annual Meeting where Kathleen Novak, Director of Professional Development, Buechner Institute of Governance at the University of Colorado Denver, discussed topics to help develop effective relations among the Commission while enhancing leadership and performance; to build a better understanding of the roles of the Commission and key staff; and to identify and prioritize issues, goals and work plans for the coming year.

2011 PROJECT/ASSIGNMENT UPDATE

Jeffco Action Center (JAC): Early in 2010, the Business Committee was asked to study the needs of the JAC and explore possibilities for further support to the Center from the City of Lakewood.

The Business Committee presented its recommendations to the Executive Committee and the Full Commission in May. The recommendations were presented at the City Council Officers' Meeting on May 23, 2011. To summarize the recommendations, ACIC proposed continuing monetary and non-monetary support of the JAC and other nonprofits; expanding funding of nonprofits through the CDBG program; continuing employee donations and food drives; increasing promotional advertising of nonprofits through Channel 8; expanding employment opportunities; and facilitating additional opportunities through a county-wide approach.

City staff members are researching the feasibility of implementing the committees' recommendations.

Status: Completed

Renewable Tax Energy Exemption: In May, the Environmental Committee brought forward a grassroots assignment, ACIC 2011-3, to be considered by City Council. The internally developed assignment proposal addresses renewable energy tax incentives, to encourage the sale and use of renewable energy systems in Lakewood, thus creating more opportunities for future revenue and possible jobs.

It is anticipated that the committee will present its recommendations to the Full Commission and then to City Council Officers during the third quarter of 2011.

Status: In Progress

Adopt – a – School: On May 11, 2011, the ACIC Executive Committee voted to accept an assignment, ACIC 2011-2. This assignment originated from City Council members and was assigned to the Neighborhood Committee, the Seniors Committee and also the Business Committee. The committees will develop a proposal related to a "Neighborhood Adopt – a – School" program in Lakewood.

Since the May 11, 2011, meeting, members from the three committees have met several times and they anticipate presenting a proposal sometime in the last half of 2011.

Status: In Progress

Door – to – Door Solicitation: On June 6, 2011, the ACIC Executive Committee voted to accept an assignment, ACIC 2011-4. At the request of City Council, the Committee will research and make recommendations regarding the possibility of Lakewood having a licensing procedure for door-to-door solicitors. If the recommendation is to have a licensing procedure, the recommendation should include any rules or regulations that should be included in an ordinance.

Status: In Progress

If you have any questions related to this report, feel free to contact the ACIC Advisory or Coordinator at 303-987-7080 or by email at acic@lakewood.org.