

MEMORANDUM

To: Mayor Murphy, City Council, and Management Team

From: Margy Greer, City Clerk
Teri Colvin, ACIC Coordinator

Date: 02/11/2014

Re: 2013 Fourth Quarter Report - Status of Assignments and Recommendations from the Advisory Commission for an Inclusive Community (ACIC)

The following is a review of the progress of the Advisory Commission for an Inclusive Community (ACIC) during the fourth quarter of 2013. The review contains updates on assignments and/or recommendations that were made, completed, or are still in the working stages during the fourth quarter of 2013.

ORGANIZATIONAL UPDATE

During the fourth quarter of 2013, ACIC members continued their work to develop recommendations on eight assignments they were given by City Council throughout the year.

Several members, in addition to their regular duties as ACIC members, continued to serve as ambassadors through the ACIC Ambassador Program. These ambassadors attended community meetings and reported back to City Council on issues that directly related to or could impact Lakewood.

Ward 3 Council representative Sue King took ACIC members on a bus tour that included Eaton Terrace, White Fence Farms, Lakewood Estates, Thraemoor, Young Ameritowne, Alameda High School, O'Connell Middle School, Ray Ross Park and Addenbrooke Park. The Ward 3 tour marked the last ward tour of the year. ACIC members really enjoyed getting to see each ward and hearing about the highlights from the council members.

City of Lakewood employee Alan Searcy attended the December Executive Committee meeting to provide an update on the Quail Street Recycling Center and talk about the Rooney Road Recycling Center.

At the November Full Commission meeting, the ACIC held its annual election for officers and Gay Dugan was elected to serve as chair, Lori Simpkins as vice chair and Barbara Heckle as secretary.

During the fourth quarter, several members of the ACIC resigned: Sam Berkman, Al and Cheryl Cyr, Judy King, Chuck Nichols and Shakti. Two new members were appointed to fill the

unexpired terms: Anthony Schwairy and Samantha Larson. Additionally, four new members were appointed in November for terms beginning in January 2014: Diane Duffey, Ryan Fitzjarrell, Mary Hatlestad and Jeff Yeager. Four charter members of the ACIC were term limited at the end of December: Chisato Arai, Lorna Fox, Steve Sumner and John Weston. These four members, along with Mary Taylor, who was also a charter member and term limited in December of 2013, were recognized by the Mayor by proclamation in January 2014.

2013 PROJECT/ASSIGNMENT UPDATE

Code of Ethics for City Council

City Council asked the Commission to research if other municipalities have a Code of Conduct for their elected officials. If so, what does it include? Have they had to enforce it and under what circumstances? Do they have a Code of Conduct or is it framed as a different document?

The Civic Awareness Committee is in the process of compiling their findings and plans to present their recommendations to ACIC Officers, the Executive Committee and the Full Commission during the first quarter of 2014.

Status: In Progress

Civility in Lakewood

At the request of City Council, the ACIC was tasked with researching and developing best practices to promote civility in City Government and, especially, when the public is speaking at City Council meetings, ward meetings, and at other government functions.

The Civic Awareness Committee is researching this assignment and working on compiling their recommendations.

Status: In Progress

Diversity Education Opportunities for Community and Staff

City Council asked the Commission to research and develop possible educational opportunities for the community and staff that will be inclusive in all areas of diversity: ethnicity, race, disabilities, culture, etc.

This assignment is being researched and the committee plans to present their recommendations to the Executive Committee during the first quarter of 2014.

Status: In Progress

How to Engage Community Members

At the request of City Council, the ACIC was asked to research and recommend ways in which to foster relationships and mentoring amongst the senior population, businesses, and teen population.

The Neighborhoods Committee plans to present their recommendations to ACIC Officers, the Executive Committee and the Full Commission during the first quarter of 2014.

Status: In Progress

Civics 101 Promotion

City Council has asked the ACIC to promote Lakewood's "Civics 101" program to a more diverse group of residents.

The Civic Awareness Committee is compiling their notes and will submit them during the first quarter of 2014.

Status: In Progress

Plastic Bag Education

City Council asked the ACIC to research and advise them on the best way to educate the public and businesses on the hazards of plastic bags and their disposal and recommend ways to promote the use of safe alternatives to residents and businesses.

The Sustainability Committee is researching this assignment and working on compiling their recommendations.

Status: In Progress