City of Lakewood
BOARD OF APPEALS
Appointment Application

NOTE TO APPLICANT: Before completing this application for consideration by the City Council Screening Committee, please review the attached qualifications and duties for membership on the Lakewood Board of Appeals.

After completing this application, please return it to: City of Lakewood, City Clerk's Office, 480 S. Allison Parkway, Lakewood, CO 80226. Fax (303) 987-7088. Email: tercol@lakewood.org

DATE: _____ **Ward:** _____

BACKGROUND INFORMATION

Name:_____ Home Phone: _____

Home Address: _____ Zip Code: _____

Email Address: _____ Cell Phone: _____

Preferred phone number for contacting you: _____

Occupation: _____

Employer: _____ How Long: _____

Business Address: _____ Work Phone: _____

Number of Years Lived in Metro Area: _____ in Lakewood: _____

Are you currently a registered voter in Lakewood? _____ Yes _____ No

EDUCATION

High School: _____ Location: _____

College: _____ Location: _____

Degree: _____

Other Education: _____

_____

_____

Do you have any training, experience, education or skill that would enhance your ability to serve on this Board? If yes, please explain. (If you wish, you may attach your resume.)

_____

_____

_____

CIVIC ACTIVITIES

Please list all civic/professional/sports organizations and activities that you have participated in the last five years.

_____

_____

Do you presently serve on a City of Lakewood Board or Commission?

Yes _____ No _____

If yes, please list and sign the attached form relating to serving on more than one Board/ Commission.

_____

_____

Please state briefly why you are interested in serving on the Board of Appeals.

_____

_____

_____

_____

CONFLICT OF INTEREST

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect.

In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

_____

_____

I hereby certify that the facts within the foregoing application are true and correct to the best of my knowledge and that I am a resident of the City of Lakewood.

_____ _____

Applicant's Signature Date

THANK YOU FOR APPLYING AND SHOWING AN INTEREST IN THE CITY OF LAKEWOOD!!

You may serve a maximum of two consecutive terms as a member on the Board of Appeals in accordance with City of Lakewood Municipal Code 2.16.030. This does not apply to or include any person appointed to serve a partial term.

Due to the number of applications received by the Screening Committee, there is a possibility that not all applicants will be requested to interview. However, be assured that your application will be kept on file and your qualifications will be screened and considered as other vacancies may arise.

The City of Lakewood does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a city service program, call 303-987-7050 or our TDD # 303-987-7057 as far in advance as possible.

Lakewood Municipal Code Chapter 2.01.020, restricting service on more than one board or commission simultaneously, states that in the event a person serving on one Board or Commission is appointed to serve on another Board or Commission, he/she will be required to resign from the Board or Commission upon which he is presently serving, unless the term which the person is presently serving expires in 90 days or less.

If your term expires in 90 days or less, please note which Board/Commission you are presently serving on. Otherwise, you must sign this document.

If the Mayor/City Council appoint me to the _____ Board/Commission,

I will resign from my present position on the _____ Board/Commission.

_____ _____

Applicant's Signature Date

City of Lakewood
BOARD OF APPEALS

Qualifications

Members must be qualified by experience and training to pass upon matters pertaining to building construction.

Duties

The Board of Appeals hears and decides appeals from any order (or the failure to issue an order when one is called for), requirement, decision or determination made by the Codes Administrator, his/her authorized representatives or other administrative official in any of the following areas:

1) to determine the suitability of alternate materials and methods of construction;

2) to review all provisions of the Building and Construction Code;

3) to conduct appellate hearings in cases of denial, revocation or suspension of a license, and to advise the Codes Administrator on all matters related to licensing;

4) to review changes in the Building Code and advise City Council with respect to desirability and necessity for any such changes;

5) to receive proposals for amendments to the Building Code and make recommendations to the City Council in respect thereto;

6) to maintain contacts with the fire districts in Lakewood and the Police Department in order to receive their recommendations for amendments to the Building Code;

7) to call upon and receive expert opinions with respect to the broad spectrum of building matters, particularly as it relates to proposed amendments to the Building Code.

Decisions of the Board of Appeals may be appealed to the Jefferson County District Court, if filed within thirty days following the mailing of any order or decision of the Board.

BOARD OF APPEALS

Authority:

Lakewood Municipal Code Section 14.12.010(1)
(Ordinance O-75-2)
(Ordinance O-2006-17 amending number of members)

Number of Members:

Seven. The Codes Administrator is an Ex-Officio, non-voting member.

Term:

Three years. Terms expire on March 31st.

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Public Meeting:

Meetings are held as needed. Typically, the Board of Appeals meets four or five times a year for approximately one to two hours.

Staff Contact:

Bill Clayton, Codes Administrator, 303-987-7554
Berta Saracino, Business Support Specialist, 303-987-7502