City of Lakewood

# Board of Appeals

## *Re-Appointment Application*

Please complete this re-appointment application and return it to: City of Lakewood, City Clerk's Office, 480 S. Allison Parkway, Lakewood, CO 80226. Fax: 303-987-7088. For more information, please contact: Ethen Westbrook at (303) 987-7661. Email: ethwes@lakewood.org

**DATE**: _____ **WARD**: _____

Number of Years Served on the Board of Appeals: _____

## BACKGROUND INFORMATION

Name:_____ Home Phone: _____

Home Address: _____ Zip Code: _____

Email Address: _____ Cell Phone: _____

Preferred phone number for contacting you: _____

Occupation: _____

Employer: _____ How Long: _____

Business Address: _____ Work Phone: _____

Number of Years Lived in Metro Area: _____ in Lakewood: _____

## CIVIC ACTIVITIES

Please list all civic/professional/sports organizations and activities which you have participated in since appointed to the Board of Appeals. (Attach additional sheet(s) if necessary)

_____

_____

_____

Have you recently been appointed to a Board or Commission of any other governmental entity?

Yes _____ No _____

If yes, please list: _____

Please state briefly why you wish to be re-appointed to the Board of Appeals.

_____

_____

## CONFLICT OF INTEREST

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect.

a) In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

_____

_____

b) In accordance with this definition, do you own any real property located in Lakewood or Jefferson County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

_____

_____

I hereby certify that the facts within the foregoing re-appointment application are true and correct to the best of my knowledge and that I am a resident of the City of Lakewood.

_____ _____
Applicant's Signature Date

**THANK YOU FOR RE-APPLYING AND SHOWING**
**A CONTINUED INTEREST IN THE CITY OF LAKEWOOD!!**

You may serve a maximum of two consecutive terms on the Board of Appeals, but you must reapply for a second term.

The City of Lakewood does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a city service program, call 303-987-7050 or our TDD # 303-987-7057 as far in advance as possible.

Lakewood Municipal Code Chapter 2.01.020, restricting service on more than one board or commission simultaneously, states that in the event a person serving on one Board or Commission is appointed to serve on another Board or Commission, he/she will be required to resign from the Board or Commission upon which he is presently serving, unless the term which the person is presently serving expires in 90 days or less.

# BOARD OF APPEALS

**Authority:**

Lakewood Municipal Code Section 14.12.010(1)
(Ordinance O-75-2)
(Ordinance O-2006-17 amending number of members)

**Number of Members:**

Seven. The Codes Administrator is an Ex-Officio, non-voting member.

**Term:**

Three years. Terms expire on March 31st.

**Qualifications:** Members must be qualified by experience and training to pass upon matters pertaining to building construction.

**Duties:**

The Board of Appeals hears and decides appeals from any order (or the failure to issue an order when one is called for), requirement, decision or determination made by the Codes Administrator, his/her authorized representatives or other administrative official in any of the following areas:

1) to determine the suitability of alternate materials and methods of construction;

2) to review all provisions of the Building and Construction Code;

3) to conduct appellate hearings in cases of denial, revocation or suspension of a license, and to advise the Codes Administrator on all matters related to licensing;

4) to review changes in the Building Code and advise City Council with respect to desirability and necessity for any such changes;

5) to receive proposals for amendments to the Building Code and make recommendations to the City Council in respect thereto;

6) to maintain contacts with the fire districts in Lakewood and the Police Department in order to receive their recommendations for amendments to the Building Code;

7) to call upon and receive expert opinions with respect to the broad spectrum of building matters, particularly as it relates to proposed amendments to the Building Code.

Decisions of the Board of Appeals may be appealed to the Jefferson County District Court, if filed within thirty days following the mailing of any order or decision of the Board.

**Public Meeting:**

Meetings are held as needed. Typically, the Board of Appeals meets four or five times a year for approximately one to two hours.

**Staff Contact:**

Chuck DeVorss, Codes Administrator, 303-987-7508
Berta Saracino, Business Support Specialist, 303-987-7502