

**City of Lakewood**  
**HISTORIC PRESERVATION COMMISSION**  
Re-Appointment Application

Please complete this re-appointment application and return it to: City of Lakewood, City Clerk's Office, 480 S. Allison Parkway, Lakewood, CO 80226. Fax: 303-987-7088. For more information, please contact: Ethen Westbrook at (303) 987-7661. Email: [ethwes@lakewood.org](mailto:ethwes@lakewood.org)

**DATE:** \_\_\_\_\_ **WARD:** \_\_\_\_\_

Number of Years Served on the Historic Preservation Commission: \_\_\_\_\_

**BACKGROUND INFORMATION**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Preferred phone number for contacting you: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ How Long: \_\_\_\_\_

Business Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Number of Years Lived in Metro Area: \_\_\_\_\_ in Lakewood: \_\_\_\_\_

**CIVIC ACTIVITIES**

Please list all civic/professional/sports organizations and activities which you have participated in since appointed to the Historic Preservation Commission. (Attach additional sheet(s) if necessary)

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Have you recently been appointed to a Board or Commission of any other governmental entity?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list: \_\_\_\_\_

Please state briefly why you wish to be re-appointed to the Historic Preservation Commission.

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**CONFLICT OF INTEREST**

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual has or could have the potential to receive personal gain, whether it is direct or indirect.

- a) In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be construed as a conflict of interest? If yes, please explain:

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- b) In accordance with this definition, do you own any real property located in Lakewood or Jefferson County in which you have a legal or equitable interest which could be construed as a conflict of interest? If yes, please explain:

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I hereby certify that the facts within the foregoing re-appointment application are true and correct to the best of my knowledge and that I am a resident of the City of Lakewood.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**THANK YOU FOR RE-APPLYING AND SHOWING  
A CONTINUED INTEREST IN THE CITY OF LAKEWOOD!!**

You may serve a maximum of two consecutive terms on the Historic Preservation Commission, but you must reapply for a second term.

The City of Lakewood does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. For disabled persons needing reasonable accommodation to attend or participate in a city service program, call 303-987-7050 or our TDD # 303-987-7057 as far in advance as possible.

Lakewood Municipal Code Chapter 2.01.020, restricting service on more than one board or commission simultaneously, states that in the event a person serving on one Board or Commission is appointed to serve on another Board or Commission, he/she will be required to resign from the Board or Commission upon which he is presently serving, unless the term which the person is presently serving expires in 90 days or less.

## HISTORIC PRESERVATION COMMISSION

### **Authority:**

Lakewood Municipal Code 17.11.2  
Ordinance O-2012-24  
Ordinance O-2016-7  
Resolution 2013-42

### **Number of Members:**

Seven members appointed by the Lakewood City Council (two of which must be Lakewood residents) (three of which must be professionals in a preservation-related discipline).

### **Term:**

Four years. Terms expire on March 31<sup>st</sup>.

### **Requirements:**

- Each member must have a demonstrated interest in, competence with, or knowledge of, historic preservation.
- At least three members must be professionals in a preservation-related discipline such as:
  - Architecture
  - Landscape Architecture
  - History
  - American Studies
  - American Civilization
  - Cultural Geography
  - Cultural Anthropology
  - Urban Planning
- The remaining members shall be composed of professional and lay members and shall be selected, as much as possible, from related disciplines such as building trades, real estate, geography, law, or reside within a designated historic district.
- At least two members shall be Lakewood residents.

### **Duties:**

The Historic Preservation Commission conducts public hearings on applications for landmark designation and makes recommendations to the City Council. The Historic Preservation Commission also conducts alteration certificate review and applications for the relocation of designated structures. The recommendations made by the Historic Preservation Commission are based on the criteria outlined in Title 17, Article 11 of the Lakewood Municipal Code.

The Historic Preservation Commission is responsible for drafting by-laws, operating policies and other rules of procedure, preparing an annual report to City Council and attending yearly educational sessions, as well as other duties as identified in the Lakewood Municipal Code 17.11.2.5.

**Public Meetings:**

The Historic Preservation Commission meetings are held when the commission has an item for consideration, with a minimum of four meetings per year.

**Staff Contact:**

Holly Boehm, Principal Planner – 303-987-7507

Grace Holton, Secretary to the Commission – 303-987-7515