## **City of Lakewood Volunteer Job Description**

Department: Community Resources Division: Regional Parks and Golf Committee: Mountain Bike Patroller

**Last Updated: February 2012** 

**Committee Leadership** 

Regional Parks Supervisor Drew Sprafke (303) 697-6154 andspr@lakewood.org

# **Committee Purpose**

The Bike Patrol's primary purpose is to: provide for the safe and enjoyable use of the Regional Park's trails by all park users.

## Responsibilities

The volunteers are responsible for assisting as an extension of the park rangers at Bear Creek Lake Park, the Bear Creek Greenbelt, and William Frederick Hayden Park. The volunteer will patrol the parks on mountain bike and provide rules education, park information and assistance to park users. Volunteers must complete a minimum of 2 patrols per month from April through September unless weather significantly interferes. Required patrols should be at least 1 hour in duration. Patrolling more frequently, and throughout the winter as possible, is highly encouraged. Specific focus should be on weekends and weekday evenings. Volunteers will:

- Patrol the Regional Parks on mountain bike
- Provide education to users relating to the park rules and regulations
- Provide park information and basic area information to park users
- Provide basic first aid and other assistance to users as necessary
- Represent the City of Lakewood's values and mission in all actions and contacts

### Qualifications

The volunteer must be able to prove the following ability to:

- Possess own mountain bike and have basic mountain biking skills
- Complete all training including basic first aid and CPR
- Be at least 18 years of age
- Make routine public contacts and provide basic rules education
- Have own cell phone and helmet, and wear helmet at all times on patrol

#### **Training**

Training will be provided by the Regional Parks Supervisor in 1-3 sessions. The main training session will last approximately six hours. An additional field training day may be scheduled as well. CPR/first aid certification is required and several classes will be offered. If you cannot attend you will need to complete this training on your own. The training will include: park information, basic patrol procedures, emergency response, and park natural history. After completing the training session, the Regional Parks Supervisor will determine if volunteer is capable of working in this position or should be reassigned.

### **Dress Code**

Each volunteer will be provided a uniform jersey and first aid supplies. Volunteers are required to wear uniform jersey, helmet, and display a volunteer placard on the bike. In addition, depending on weather conditions and task, please dress appropriately.



# Schedule

Volunteering is on your own time. A minimum of two patrols per month are required from April-September, with patrols lasting at least one hour. Patrolling more often, or in the off-season as weather allows, is highly encouraged.

## **Work Environment**

Outdoor – This committee participates year-round. The changing Colorado weather is a strong factor.