CLAIM FOR EXEMPTION FROM SALES, USE OR ACCOMMODATIONS TAX

Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Dates/Length of Stay: _____

Authorized Representative: _____ Title: _____

Basis of Exemption (check the appropriate box):

❑ Charitable, Religious or Governmental (all three of the following statements must be met for exemption).

State Exempt #: 98-_____ City of Lakewood Exempt #_____

- The purchase is included under and is a part of the regular religious or charitable functions and activities of the organization, or is purchased in a governmental capacity (attach a copy of the Certificate of Exemption issued by the City of Lakewood).
- The transaction is billed directly to the organization and payment is made directly from organization funds. (Purchases of food or lodging by individuals do not qualify for the exemption even though the individual will be reimbursed by the organization or government).
- The participants at the event have not and will not reimburse the organizations in any way for any portion of the event such as purchase of a ticket, payment of a registration fee, or by making a contribution toward the cost of participation.

❑ Permanent Guests (attach a copy of the hotel registration or rent receipt, showing the length of stay).

The guest has entered in a written agreement for occupancy of a room or accommodations or lodging services for a period of at least thirty (30) consecutive days during the calendar year or preceding year.

The undersigned declares and affirms that the above statements are true and accepts liability for the tax should any transactions not qualify for exemption.

Name: _____ Date: October 19, 2011
Authorized Signature (Guest)