

O-2023-8

AN ORDINANCE

AMENDING TITLE 2, CHAPTER 56, SECTIONS 2.56.020, 2.56.030, 2.56.060 AND 2.56.075 OF THE LAKEWOOD MUNICIPAL CODE REGARDING THE MISSION, MEMBERSHIP AND SERVICE TO THE LAKEWOOD ADVISORY COMMISSION

WHEREAS, the City of Lakewood ("Lakewood" or "City") is a home rule municipality organized under Article XX of the Colorado Constitution and the authority of the Home Rule Charter for the City of Lakewood (Charter);

WHEREAS, Sections 1.2 and 2.1 of the Charter vests all municipal legislative powers in the City Council, and authorizes the City Council to establish those laws necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the morals, order, comfort, and convenience of such municipality and the inhabitants thereof;

WHEREAS, the City Council created and established the Lakewood Advisory Commission in Title 2, Chapter 56 of the Lakewood Municipal Code in 2018;

WHEREAS, the LAC has found that the needs of the community may be met with fewer members and with more defined directives for research assignments;

WHEREAS, approval of this ordinance on first reading is intended only to confirm that the City Council desires to comply with the Lakewood Municipal Code by setting a public hearing to provide City staff and the public an opportunity to present evidence and testimony regarding the proposal; and

WHEREAS, approval of this ordinance on first reading does not constitute a representation that the City Council, or any member of the City Council, supports, approves, rejects or denies the proposal.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lakewood, Colorado, that:

SECTION 1. Amendment of Title 2, Chapter 56 of the Lakewood Municipal Code shall be amended as follows:

Chapter 2.56 LAKEWOOD ADVISORY COMMISSION

2.56.010 Lakewood Advisory Commission Established.

The Lakewood Advisory Commission, referred to hereinafter as the "LAC", is hereby established as a regular City Council advisory commission pursuant to Section 4.5 of the Charter.

2.56.020 Mission Statement.

In order to support Lakewood as a vibrant, ~~and~~ inclusive, sustainable, informed, and healthy community, the LAC shall be an advocate and informed voice for the community by providing research and recommendations on local issues to the City Council.

2.56.030 Membership and Terms.

- A. The LAC shall consist of 25 members, each of whom shall serve a three-year term beginning January 1 and ending December 31. The members' terms shall be staggered.
- B. Upon expiration of a term, the appointment of a member shall be by City Council resolution upon recommendation of the City Council Screening Committee as set forth in the Council Policies and Procedures Manual. A current member seeking reappointment who is otherwise eligible to serve and is in compliance with the Commission's Policies and Procedures may be reappointed by the City Council upon a recommendation letter from the City Council Screening Committee without first completing the City Council Screening Committee interview process.

2.56.040 Officers.

The membership of the LAC shall annually elect, from among all Lakewood Advisory Commission members, a Chair, Vice Chair and Secretary who shall serve as the Officers of the LAC.

2.56.050 Subcommittees; Chairs.

- A. The LAC shall be divided into four subcommittees: Sustainability, Neighborhoods, Civic Awareness, and Diversity.
- B. Each LAC member shall be assigned to one or more subcommittee.
- C. Each subcommittee shall have approximately the same number of members.
- D. Each subcommittee shall annually elect its own chair from the membership of the subcommittee.

2.56.060 Executive Committee.

The LAC shall have an Executive Committee, which shall consist of the Chair, Vice Chair, Secretary and the four subcommittee chairs. The Executive Committee will work closely with the Commission Advisor for assignments and guidance on City Council requests for research and recommendations. The Executive Committee shall relay City Council assignments to the appropriate subcommittee(s) and shall ensure proper action/follow-up by such subcommittee(s). The Officers shall prepare and present an annual report to City Council.

2.56.070 Meetings.

- A. The LAC shall meet monthly unless a meeting is cancelled for cause by a vote of the Executive Committee.
- B. The subcommittees shall meet as necessary to work on and complete City Council requests for research and recommendations.
- C. The Executive Committee shall meet monthly unless a meeting is cancelled for cause by a vote of the Executive Committee.

2.56.075 City Council Research Assignments.

- A. The City Council shall approve all LAC research assignments by a majority vote of City Council. Research assignments may be initiated by either City Council or by the LAC Executive Committee. However, the LAC may only proceed with an Executive Committee initiated research assignment after approval by a majority vote of City Council.
- B. Upon completion of an LAC research assignment, a representative or representatives of the LAC shall present to City Council briefly summarizing the LAC's conclusions and recommendations relating to the research assignment and shall deliver a copy of any report and/or accompanying materials to the City Clerk for distribution to the City Council fourteen (14) days prior to the presentation.
- C. Research assignments shall be deemed final after the presentation to City Council.

2.56.080 Commission Staffing.

The City shall staff the LAC with a Commission Advisor and a Commission Coordinator, which positions may be filled by a single individual, as determined by the City Manager.

2.56.090 Quorum.

- A. A quorum of the LAC shall consist of more than 50 percent of its then-current membership.
- B. A quorum of the Executive Committee shall consist of four of the seven members.

2.56.100 Removal.

Any member may be removed from the LAC in accordance with Resolution 2008-40, as amended or superseded.

2.56.110 Policies and Procedures.


The Executive Committee is authorized to promulgate such reasonable policies and procedures as may be necessary to carry out the duties of the LAC.

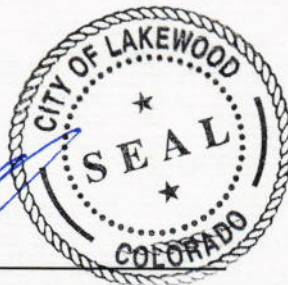
SECTION 2. This ordinance shall take effect thirty (30) days after final publication.

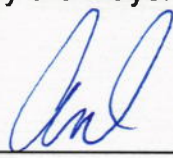
SECTION 3. If any provision of this Ordinance should be found by a court of competent jurisdiction to be invalid, such invalidity shall not affect the remaining portions or applications of this Ordinance that can be given effect without the invalid portion, provided that such remaining portions or application of this Ordinance are not determined by the court to be inoperable.

I hereby attest and certify that the within and foregoing ordinance was introduced and read on first reading at a virtual regular meeting of the Lakewood City Council on the 10th day of April, 2023; published by title in the Denver Post and in full on the City of Lakewood's website, www.lakewood.org, on the 13th day of April, 2023; set for public hearing to be held on the 24th day of April, 2023, read, finally passed and adopted by the City Council on the 24th day of April, 2023 and, signed by the Mayor on the 25th day of April, 2023.

ATTEST:


Jay Robb, City Clerk




Adam Paul, Mayor

APPROVED AS TO FORM:


Alison McKenney Brown, City Attorney